



**Donor-Advised Fund  
Fee Schedule**

*Effective January 1, 2015*

**Services Provided**

ICF provides the following services to Donors and their Advised Funds:

**Administrative Services:** annual outside audit of financial and grantmaking activity, real-time fund financial activity, documentation of all contributions for tax purposes, quarterly account statements, assistance with all inquiries related to the fund; and research organizations that match your interests.

**Grantmaking Assistance:** provide advice related to grantmaking opportunities within your area of interest; verification of tax-exempt status and authenticity of organizations to which grants are recommended; review proposals; transfer funds and accompanying correspondence; provision of the level of recognition or anonymity chosen by Advisor; and evaluate reports from the receiving organization.

**Set Up Fee**

Endowment and Non Endowment Funds under \$100,000	\$450
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**Annual Management Fees for Funds**

**Endowment Funds**

• First \$1,000,000	1%
• Next \$4,000,000	0.75%
• Amounts over \$5,000,000	0.50%

Also, custodial fees charged by the endowment investment manager are allocated to each endowment fund.

**International Grant Fees on amount of each grant**

• Minimum fee per grant	\$300
• Pass-through Funds (Funds held less than 90 days):	10%
• First \$100,000	7%
• Next \$400,000	6%
• Next \$500,000	5%
• Amounts over \$1,000,000	4%

- There is no grant fee on domestic-focused grants made to U.S. registered 501(c)3 nonprofit organizations; however, a pass-through fee of 3% will apply if the funds are held for less than 90 days at ICF.
- There is no grant fee on endowment funds.
- Direct expenses related to the receipt of a gift (ie. stock donation costs, wire fees, or legal fees) are charged to the recipient fund.

**Credit card processing fee:** \$2.04 plus 2.2%

**Special Project Fees** (quoted on request):

Staff rates: President/CEO \$200/hour; Sr. Program Officer \$135/hour; Program Officer \$65/hour; Administrative Support \$50/hour.

Charitable Expense Fees on non-DAF special projects: 10% (i.e. – equipment, contractors, etc.)