

U.S. Region 9 Application Questions with Help Text

SECTION	QUESTION
I. Organization Information	<ul style="list-style-type: none"> ● Eligibility Status* <ul style="list-style-type: none"> ○ 501c3 ○ 501c3 Fiscally Sponsored Project ○ Institutions of higher education ○ Local governments ○ Native American Organizations ○ Tribal governments (both federally recognized and state-recognized and state-recognized) and intertribal consortia ○ None of the Above ● Region* <ul style="list-style-type: none"> ○ Arizona ○ California (Los Angeles County) ○ California (Imperial, Orange, or San Diego County) ○ Central or Northern California ○ Nevada ○ Hawai'i, American Samoa, U.S. Territory of Guam, the Commonwealth of the Northern Mariana Islands) ○ Federally recognized Tribes/Intertribal consortia/Alaska Native/Native Hawaiian in AZ, CA, NV, or HI ○ Other ● Organization Name/Tribal Name/Tribal Organization* <ul style="list-style-type: none"> ○ If Fiscally Sponsored please list your Fiscal Sponsor and the name of your project ● Brief Description of Applicant Organization <ul style="list-style-type: none"> ○ Provide a brief description (100 words or less) of the applicant organization, including its mission and key ongoing projects and activities in which it is involved. For fiscally sponsored projects, please briefly describe your project rather than the fiscal sponsor organization. ● Mailing Address

- Country, Address, Address Line 2 (optional), City, State, Province or Region, Zip or Postal Code
- If you use a nonstandard mailing address, please use Address Line 1.
- **Site Address (if different from address above)**
 - Country, Address, Address Line 2 (optional), City, State, Province or Region, Zip or Postal Code
- **Please describe the geographic region(s) where your organization does its work.**
 - Please focus your response on work performed within EPA's Region 9, which includes Arizona, California, Nevada, Hawaii, the U.S. Pacific Island territories (American Samoa, the Commonwealth of the Northern Mariana Islands (CNMI), and Guam; U.S. Minor Outlying Islands in the Pacific; and the Freely Associated States of the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau), and the 148 Tribes within this region.
- **Organization Phone number (if applicable)**
- **Organization Website (if applicable)**
 - You may also include social media pages such as Instagram, Facebook or X, if applicable.
- **Employer Identification Number**
 - If you are fiscally sponsored, please provide the Employer Identification Number (EIN) of the organization that fiscally sponsors your organization or project.
- **Unique Entity Identifier**
 - You can register for a Unique Entity Identifier (UEI) number at <https://sam.gov/content/entity-registration>
 - Remember: the Environmental Justice Thriving Communities Technical Assistance Centers (EJ TCTACs) can help with this step! Region 9 has two EJ TCTACs available to assist applicants:
 - WEST Environmental Justice Technical Assistance Center (located at the University of Arizona): <https://westejcenter.arizona.edu/>
 - Center for Community Energy and Environmental Justice (CCEEJ) (located at San Diego State University): <https://cceej.sdsu.edu/>
- **Organizational Annual Budget (for current year or next year)**
 - You are welcome to provide an Annual Income Statement, Form 990, or other financial document instead if those are more readily available to you. This is for informational purposes only and does not impact the score of the application.
- **Year organization founded**
- **How many full-time equivalent employees (FTE) does your organization employ?**
 - Volunteers and part-time employees do not qualify as Full-time equivalent employees (FTEs). If your organization does not employ anyone full-time, answer "none" to this question.

II. Contact Information & Approval	<ul style="list-style-type: none"> ● Primary Contact Name <ul style="list-style-type: none"> ■ individual will be responsible for ongoing reporting and administration of this grant ■ Note that this is also the person who will be contacted regarding application status moving forward. ○ Primary Contact Title ○ Primary Contact Phone Number ○ Primary Contact Email ● Please enter the name and title of the individual submitting this application. (if different from above) ● Authorized Person Contact Name <ul style="list-style-type: none"> ■ individual with signatory authority ■ Note that there is a section to upload any related approval documents below, including relevant Tribal Agreement(s) or Authorization(s) ○ Authorized Contact Phone Number ○ Authorized Contact Email ● Please describe the group that governs your organization. <ul style="list-style-type: none"> ○ Board of Directors <ul style="list-style-type: none"> ■ Please list the members of your board of directors ○ Indigenous/Tribal Council <ul style="list-style-type: none"> ■ Please list the members of the Indigenous/Tribal Council ○ Other <ul style="list-style-type: none"> ■ Please describe the group that governs your organization and list members (if applicable) ● Does your organizational leadership approve the submission of this application? <ul style="list-style-type: none"> ■ Please upload any related approval documents here, including relevant Indigenous/Tribal Agreement(s) or authorization(s) if applicable. ○ Yes ○ No
III. Project Phase	<ul style="list-style-type: none"> ● Which Project Phase Are You Applying for? <ul style="list-style-type: none"> ○ PHASE I - Assessment for up to \$150,000 for a one-year project period ○ PHASE II - Planning for up to \$250,000 for a one to two-year project period ○ PHASE III - Development for up to \$350,000 for a two-year project period

**IV.
Environmenta
I Justice Issue
to be
Addressed**

- **What are the local environmental/public health issue(s) that your project seeks to assess (Phase I) or address (Phase II and III)?**
 - Note that this is not a comprehensive list and that your activities may fall outside these categories. Other examples may include: climate change mitigation and adaptation, extreme heat-related issues (e.g. lack of access to air conditioning, excessive heat-related deaths or injuries), drought, food security, and lack of access to green space and outdoor recreational opportunities.
 - Air quality & asthma
 - Fence line air quality monitoring
 - Monitoring of effluent discharges from industrial facilities
 - Water quality & sampling
 - Small cleanup projects
 - Improving food access to reduce vehicle miles traveled
 - Stormwater issues and green infrastructure
 - Lead and asbestos contamination
 - Pesticides and other toxic substances
 - Healthy homes that are energy/water use efficient and not subject to indoor air pollution
 - Illegal dumping activities, such as education, outreach, and small-scale clean-ups
 - Emergency preparedness and disaster resiliency
 - Environmental job training for occupations that reduce greenhouse gasses and other air pollutants
 - Environmental justice training for youth
 - Other (please describe)

V. Impacted Communities

- **What is the target area and general characterization of the community your project will impact?**
 - Information may include demographics, census data, and any other ways you may describe the community this project will impact.
- **Describe communities within the target area: What are the area's primary environmental justice challenges?**
 - Note that environmental justice challenges may also include public health challenges. For example, issues related to extreme heat (e.g., heat-stroke, lack of access to air conditioning, etc.), water pollution, air pollution (e.g. increased cases of asthma), and other public health issues and/or poor health outcomes (e.g. obesity due to lack of access to recreation and green space) may be included as environmental justice issues.
- **Using the EPA Inflation Reduction Act Disadvantaged Communities tool, or other Environmental Justice Mapping resources, what kinds of environmental and health burdens does the community face? (Project MUST benefit people in disadvantaged communities as defined by the IRA map)**
 - Please check all sources that apply. Be prepared to further explain the environmental and health burdens in your project plan.
 - a) Disadvantaged Area: Identified as Disadvantaged and above the 90th percentile in the following categories: Climate Change, Energy, Health, Housing, Legacy Pollution, Transportation, Water and Wastewater, Workforce Development
 - The EPA geoplatform screening tool (also known as the Climate & Economic Justice Screening Tool or CEJST) provides which census tracts are designated as disadvantaged: <https://screeningtool.geoplatform.gov/en/#3/33.47/-97.5>
 - The Disadvantaged Communities webinar demonstrates how to make a map step-by-step: <https://communitychangeta.org/webinar-recordings>.
 - The Disadvantaged Community fact sheet provides a brief overview of definitions and how to use the screening tool: <https://communitychangeta.org/fact-sheets>
 - b) Environmentally Burdened: At or above the 80 percentile in one or more Environmental Justice Index indicators: Particulate Matter 2.5, Ozone, Diesel particulate, Air Toxics Cancer Risk, Air Toxics Respiratory HI, Traffic Proximity, Lead Paint, Superfund Proximity, RMP Facility Proximity, Hazardous Waste Proximity, Underground Storage Tanks, Wastewater Discharge
 - The EPA's Environmental Justice screening tool, EJScreen, provides data on which areas are designated as environmentally burdened: <https://ejscreen.epa.gov/mapper/>
 - Learn how to use EJScreen here: <https://www.epa.gov/ejscreen/learn-use-ejscreen>
 - Additional Resources: <https://www.youtube.com/watch?v=MMelpWAILtE>
 - c) Rural Community

	<ul style="list-style-type: none">■ The Rural Community health information link https://www.ruralhealthinfo.org/am-i-rural may be used as well as state-specific tools.○ d) Indigenous/Tribal Land<ul style="list-style-type: none">■ The Indigenous/Tribal Land Tribal Directory Assessment Tool may be used to connect with Tribes for appropriate consultation and engagement: https://egis.hud.gov/TDAT/○ e) Other (please describe)<ul style="list-style-type: none">■ Other state data sources may be used, for example, ALICE data (https://www.unitedforalice.org/state-reports), state-specific data, or other studies, reports, etc.○ f) None of the Above● Are Indigenous/Tribal Communities impacted by your project?<ul style="list-style-type: none">○ Yes○ No● If Yes,<ul style="list-style-type: none">○ How will the project recognize and support Tribal-led Indigenous Knowledge○ Given the sensitivity of Indigenous Knowledge, how will this knowledge be appropriately handled?○ How does this project plan to involve local Indigenous/Tribal communities, address their priorities, and/or contribute to their economies?○ Describe what barriers will be removed to allow Indigenous/Tribal communities to engage with this project.● If your project impacts disadvantaged or environmentally burdened areas, briefly describe (250 words or less) the track record of your organization in working in disadvantaged and/or environmentally burdened areas.
VI. Project Plan, Goals, Outputs, Outcomes	<ul style="list-style-type: none">● Project Plan, Goals, Output and Outcomes<ul style="list-style-type: none">■ (Project Plan submission not to exceed 5 pages, single-spaced, 12-point font size, and 1-inch margins.)○ 1. Project description, goals, and community need for project○ 2. How will the impacted community and/or community partners be involved in the assessment (Phase I), planning (Phase II), or implementation (Phase III), and evaluation of the project?○ 3. Project Activities<ul style="list-style-type: none">■ Note that some project activities may require a Quality Assurance Project Plan (QAPP) be approved before activities may begin. Be sure to include completing a QAPP into the scope of your project if you have any activities that will include gathering or using

	<p>environmental data. See our Resources Page for more information about QAPPs, and don't forget to ask the EJ TCTACs for assistance!</p> <ul style="list-style-type: none"> ○ 4. Project Schedule <ul style="list-style-type: none"> ■ Be sure your project schedule aligns with the Phase/Tier for which you are applying. ○ 5. Outcomes: Outcome means the result, effect or consequence that will occur from carrying out an environmental program or activity that relates to an environmental or programmatic goal or objective. Outcomes may be environmental, behavioral, health-related, or programmatic in nature; must be quantitative; and may not necessarily be achievable within an assistance agreement funding period. <ul style="list-style-type: none"> ■ Outcomes may be short-term (i.e. change in knowledge), intermediate (i.e. change in behavior), or long-term (i.e. change in conditions). Examples may include: <ul style="list-style-type: none"> ● Short-term: Increase in number of residents that know about indoor asthma triggers (during project) ● Intermediate: Increase in number of residents that install and routinely check their home indoor air monitor (6 - 12 months after project) ● Long-term: Reduction in asthma rates among community residents (2+ years after project)
<p>VII. Performance Measurement Plan</p>	<ul style="list-style-type: none"> ● How will you determine whether your project has achieved its intended outputs and outcomes? Consider what your data source will be (e.g., people, existing records, observation, etc.) and how you will collect the data (e.g., observing behavior changes, administering pre- and post-tests). Describe up to three indicators. <ul style="list-style-type: none"> ○ Examples may include measuring air quality over time to address particulate hazards, measuring ambient temperatures in and out of cooling centers to address extreme heat, or administering pre- and post-workshop surveys to gauge participant learning, etc. Remember that the EJ TCTACs can help with this step! ● What support do you need from Thriving Communities Technical Assistance Centers (TCTACs) or technical assistance would be helpful to facilitate your ability to report on these outputs and outcomes? <ul style="list-style-type: none"> ○ Note that the need for assistance does not detract from your score. Examples of assistance may include invoicing/reimbursement support, data analysis support, technical consultations, evaluation consultation, etc.

VIII. Budget and Expense Tracking	<ul style="list-style-type: none"> ● Thriving Communities Grant Draft Budget <ul style="list-style-type: none"> ○ Please use template to complete Draft Budget or upload external file in next submission field ○ Note that use of the provided template is not required. You are welcome to use whatever budget template you prefer. ● Is this your first Federal grant? <ul style="list-style-type: none"> ○ This includes any financial awards from any Federal agency. Note that preference is not given to those who have previous experience managing Federal awards. <ul style="list-style-type: none"> ■ Yes ■ No ● Does the organization need additional support or technical assistance for technical and financial matters (invoicing, reporting, etc.) to manage the award effectively? <ul style="list-style-type: none"> ○ Note that the need for assistance does not detract from your score. Examples of assistance may include invoicing/reimbursement support, budget management, data analysis, etc. <ul style="list-style-type: none"> ■ Yes (Please describe needs) ■ No
IX. Other Information	<ul style="list-style-type: none"> ● How did you hear about this subgrant opportunity? <ul style="list-style-type: none"> ○ In-person Outreach Event ○ Virtual Webinar ○ Social Media ○ Radio / TV ○ Newspaper ○ Other (please describe)